



REQUEST FOR QUOTATION

Date: 08 November 2023

RFQ No.: 100-23-07-1538

Name of Company: _____

Address: _____

Name of Store/Shop: _____

Address: _____

TIN: _____

PhilGEPS Registration Number: _____

The City Government of Pasig, through the Bids and Awards Committee (BAC), intends to procure **Pest Control Services – Pasig City General Hospital** with an Approved Budget for the Contract (ABC) of **Php 225,000.00**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.

The Project shall be awarded as One Project having several items that shall be awarded as one contract. Quotations received exceeding each total Cost per Item and/or the total Approved Budget for the Contract shall be rejected.

					Approved Budget		Price Offer	
Item No.	Item Description	Brand Name <i>(PLEASE DO NOT LEAVE BLANK)</i>	QTY	UOM	Unit Cost	Total Cost	Unit cost	Total Cost
1	PEST CONTROL TREATMENT (FOR PCGH), 1. Building A and B including Roof Deck 2. Linen and Laundry Building 3. STP Building 4. MRI Building 5. Property & Supply (Building C) 6. Power House Scope of Work: *One (1) month warranty w/ 2X monitoring for rodent control *One (1) time treatment for pest control *One (1) time treatment for termite control		1	lot	225,000.00	225,000.00		
Note: Other terms and conditions are stipulated in the attached Terms of Reference, if any.					Total	225,000.00		
DELIVERY TERM: Please refer to the Terms of Reference.								

**Indicate the BRAND NAME or MANUFACTURER NAME and the specific MODEL to be offered or attach a BROCHURE for the offered item; items including but not limited to clothing, vehicle, equipment, devices, electronics, machines, drugs, medicines, medical supplies must be branded or at the very least, manufacturer shall be indicated.*



TERMS OF REFERENCE

FOR ONE (1) TIME PEST CONTROL TREATMENT (LAST QUARTER OF 2023)

I. LOCATION: Pasig City General Hospital, M. Eusebio Ave., Maybunga, Pasig City

1. Building A and B ,including roof deck – 15,540 sq.m
2. Linen and Laundry Building – 326.25 sq.m.
3. STP Building - 40.0 sq.m.
4. MRI Building – 430.0 sq.m.
5. Property & Supply Building (Building C) - 1.070.0 sq.m.
6. Power House- 453.60 sq.m.

II. DELIVERY PERIOD : 30 days upon received of Notice to Proceed

III. TERMS AND CONDITIONS :

A. Qualifications of Contractor

- The Contractor must have the required experience and expertise in the application and treatment of pest using duly approved chemicals and methodology by the FDA or any governing body on Pest Control Providers in the Philippines.

The following must be submitted together with quotation :

1. Accreditation / Membership with the Pest Exterminators Association of the Philippines.
2. The Contractor must have a competent track record and an experience, minimum of 3 year . With SEC/DTI Registration, Business Permit and PHILGEPS Accreditation.
3. The Contractor must have the necessary equipment, qualified personnel and other means necessary to perform the contract in accordance with the best commercial practice.



B. Capability Requirements

1. Prospective Contractors must at all time be ready for the ocular inspection by the BAC TWG for the confirmation of Operational Plant or Office, Logistics , Equipment and human resources .

M. Eusebio Ave., Brgy. Maybunga, Pasig City 1607 Metro Manila
pcgh@pasigcity.gov.ph | (02) 8643-3333



Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600

(02) 8643-1111 * (02) 8641-1111 loc 1461 *  bidsandawards@pasigcity.gov.ph *
 pasigcity.gov.ph



C. Conditions

- a. Ocular inspection of the site and building premises of Pasig City General Hospital.
- b. Identification of areas to be treated with specific chemicals which should be effective
- c. Application of chemicals against termites cockroaches and ants ,Application of baits for rodents, including mechanical traps
- d. Taking photos of the treated areas showing dead termites , cockroaches, ants and rodents.
- e. All application and treatment must be certified by pest control applicator and duly attested by the Client's authorized representative.
- f. Inspection of treated areas after 15 days of treatment together with the Clients authorized representative to verify and confirm that ALL PEST have been eradicated or controlled. Repetition of treatment application is required until ALL PEST have been eradicated.

D. Product Specifications

a. For Termites

a-1. Exterra - Ai - Chlofluazuron

b. For Cockroaches and Ants

b- 1. Gel type bait / chemicals for cracks , crevices . refrigerators and other areas that cannot be applied by spraying or misting.

b-2. Maxforce Gel - Ai - Hydramenthylnon

b-3. Optigard RB - Ai - Emamectin Benzoate

b-4. Advion - Ai - Indoxacarb

c. For Rodents

c-1. Storm

c-2. Klerat

c-3. Glue Trap

c-4. Mechanical Traps





IV. DUTIES AND RESPONSIBILITIES OF THE PASIG CITY GENERAL HOSPITAL

The Pasig City General Hospital through the Procurement and Materials Management Section (PMMS) shall closely monitor the implementation of the Pest Control Treatment Activity.

V. DOCUMENTARY REQUIREMENT DURING THE BID SUBMISSION / OPENING OF BDS

The Contractor must submit its bid proposal in accordance with the procedures and requirements indicated in RA 9184 and its Revised IRR.

VI . OBJECTIVES

1. To provide the procuring entity and contractors with guidelines, instructions and outlines to be strictly followed in the implementation of the project.
2. Prescribe the scope of activities, services , terms and conditions of the chemicals to be applied ,methodologies that are duly specified in the Specification as attached.

Prepared By :

Engr. Samuel P. Fernandez
Head – PCGH Maintenance Department



Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary's Certificate/Special Power of Attorney) not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPS website along with the following documents:

- **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract). The nature of business as stated in the Mayor's/Business Permit should at the very least be similar or related to the project to be bid.
- **PhilGEPS Registration Number**
- **Income Tax Return** - Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).

In accordance with Revenue Regulation No. 3-2005, the above-mentioned tax returns shall refer to the following:

1. Latest Income Tax Return (ITR) - For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR.
 2. Latest Business Tax Return - refers to the Value Added Tax (VAT) or Percentage Tax returns covering the previous six (6) months.
- Accomplished and notarized **Omnibus Sworn Statement** (<https://www.gppb.gov.ph/downloadable-forms/#tab-61412>)
 - **Proof of Authorization: Secretary's Certificate** if corporation, or **Special Power of Attorney**, if individual.

ADDITIONAL REQUIREMENTS:

For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):

- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;
- c. License to Operate;
- d. Batch Release Certificate (*for vaccines, toxoids and immunoglobulins only*) [*to be submitted upon delivery*]; and
- e. Certificate of Analysis (*for anesthesia and antibiotics*) [*to be submitted upon delivery*].


If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.


Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4th Floor, Pasig City Hall, San Nicolas, Pasig City.**

All documents should be submitted in a sealed brown envelope addressed to the "Bids and Awards Committee, 4th Floor, Pasig City Hall", and properly marked with the Project Title as provided herein.

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600



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The CITY GOVERNMENT OF PASIG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at bidsandawards@pasigcity.gov.ph

SGD

ATTY. PONCE MIGUEL D. LOPEZ 

Officer in Charge, Procurement Management Office

I hereby certify that I have read and agree to this Request for Quotation, its Terms of Reference, and Bid Bulletin/s, if any. I further certify that the products to be delivered will conform to the specifications stated in the Item Description.

Conforme:


Signature over Printed Name


Position

Duly authorized to sign quotation/offer for and on behalf of _____
(Please indicate Company Name)

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